



## Community News

### NOVEMBER MEETING SCHEDULES

11/18/2017—8:00 AM	Port Astor 2 Annual Meeting
11/18/2017—10:00 AM - 12:00 PM	Sunset Island Annual Meeting
11/18/2017—1:00 PM - 3:00 PM	Garden Condo 2 Annual Meeting
11/18/2017—3:00 PM - 3:30 PM	Cafe and Store Committee
11/18/2017—3:00 PM - 4:00 PM Meeting	Townhouse Condo 2 Annual Meeting
11/18/2017—4:00 PM - 5:00 PM	Townhouse 1 Annual Meeting

It is very important that you send your proxies and your absentee ballots to the Sunset Island Management Office as soon as possible if you are unable to attend the meeting,

You are encouraged to participate by calling in to the meetings, but you will not be able to cast your vote via phone. This is why it is important to send the proxies and ballots to the office. Call in numbers for meetings and meeting materials can be found on the community website

Please fax the proxies and ballots to (410)520-0398 or email to Tammy.Mohr@casinc.biz.

### WINTERIZING YOUR UNIT

Is your home ready for winter? If your home is not in use during the winter months, the following steps should be taken to avoid freezing pipes:

- Set thermostats to a minimum of 55 degrees
- Drain and turn off all outdoor hose bibs (front and back)
- Leave cabinet doors open

If you are unable to winterize your property, the following local companies are able to assist in winterizing your home:

- Chris Shepard—CCS Home Projects, (410)925-8641, ccshomeprojectsllc@hotmail.com
- Ryan Rentschler—20/20 Cleaning Service, (443)497-0527, 2020cleaningseviceinc@gmail.com
- Hasan Armour—Armour Services, (443)397-8443, armourservicesinc1@gmail.com

Winter weather can be unpredictable. Sunset Island wants to ensure that all of our homeowners stay safe and enjoy their time while here in the community. If you are in the community when there is chance of inclement weather, please inform the Management Office. Our Maintenance staff will clear your area of snow or ice for emergency purposes. The Sunset Island Maintenance Team works very hard each year to keep Sunset Island both safe and beautiful.

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### HOURS OF OPERATION

#### Management Contacts & Operating Hours

Clubhouse/Office Location:

1 Beach Side Drive

Staffed Hours: 8 AM-4:30 PM, 7 days a week

Fob Hours: 6 AM -8 PM 7 days a week

Office Hours: 8 AM - 4:30 PM, daily

Community Manager: Patty Burns

Email: Patty.Burns@casinc.biz

Asst. Community Mgr: Tammy Mohr

Email: Tammy.Mohr@casinc.biz

Admin. Assistant: Olivia Smith

Email: Olivia.Smith@casinc.biz

Garden Condo matters: Mary Grimm

Email: Mary.Grimm@casinc.biz

Phone: 410-520-0044, ext. 201

Accounting Questions:

manager@casinc.biz

Website address: www.sunsetislandca.net

## ISLAND SAFETY

As construction work continues in the community, we want to stress safety. Please remain clear of all large equipment.

## FUTURE ACTIVITIES

### New Year's Day Party

Hosted by Chris Jett and Terry Riley. The Sunset Island Community would like to celebrate the start of another great year with food, drinks and neighborhood friends. Be sure to plan to visit the community to participate in the Annual New Year's Party. Catering will be by John and Fay Staub of The Landing. For those brave enough, the Polar Bear Plunge will be happening again this year!

### Town of OC Happenings:

- Winterfest of Lights: 11/16/17-12/31/2018
- Turkey Trot Golf Open: 11/18/17
- Capital Ringers Holiday Classics: 11/18/17
- Light Up Downtown Winter Festival : 11/18/17
- Delmarva Wool & Fiber Expo: 11/24/17-11/26/17
- Holiday Shopper Fair: 11/24/17-11/26/17

## TIPS FOR KEEPING YOUR PETS SAFE DURING WINTER MONTHS

1. Know your pet's limits! Some are more susceptible to cold than others. Adjust their time outside accordingly.
2. Wipe their paws! Be sure to wipe off your pet's paws after walks to remove anything they could have picked up, such as salt, antifreeze, or de-icers, which can all be dangerous if ingested.
3. Avoid the ice! Do not walk your dog over icy areas.
4. Be seen! While walking your pet in the evening, please be sure that you and your pet are wearing reflective gear.
5. Avoid spills! Antifreeze attracts cats and dogs because it is sweet to taste, but it is extremely poisonous and can cause serious illness or death if ingested. Be sure to clean up any spills.
6. Be prepared! Winter brings extreme weather that can cause power outages. Have an emergency plan and make sure it include your pets! Have an emergency kit that includes food, water and medication to last your pets at least five days.

### Winter Hours:

- Office – Seven days a week 8am – 4:30pm.
- Clubhouse – Sunday through Thursday: 8am – 4:30pm and FOB use 4:30 – 8pm
- Clubhouse - Friday and Saturday 8am – 8pm

### Holiday Hours:

- November 23, 2017 – Closed
- December 25, 2017 – Closed

### Winter Trash Schedule:

- Garden Condos – Mondays, Wednesdays, and Fridays
- Townhomes – Tuesdays only
- Single Family Homes – Tuesdays only

## WHOM DO YOU CALL?

Emergency: 911

Ocean City Police (non emergency):  
410-723-6610

Ocean City Vol. Fire Co.: 410-289-4346

Sandpiper Energy (Gas):443-260-1524

Delmarva Power (Electric):  
855-332-9090

Sunset Island After Hours Emergency:  
888-788-2678